

MONTHLY MEETING
FRIENDS OF THE PAUL SAWYIER PUBLIC LIBRARY
NOVEMBER 11, 2024

PRESENT

Board Members: Mary Lynn Collins, Dudley Ellis, Chris Evans, George Fowler, Judy Goddard, Dantrea Hampton, Arba Kenner, Judy Martin, Lori Macintire, Margie Moore, Julie Roney, Jean Ruark, Judy Stratton, Glenn Thomas, Russ Wright, and Charlene VanWinkle.

Others: Cloyd Stratton and Cheryl Sandefur

The meeting was called to order at 5:00PM by President Arba Kenner in the Community Room. Roll taken by Charlene VanWinkle.

APPROVAL OF MINUTES

The minutes from the October 14, 2024, Friends Board meeting were sent to members prior to this meeting. Minutes approved.

TREASURER'S REPORT

Chris Evans presented the October 2024 treasurer's report (attachment #1.) A debit occurred for taxes. The CD will come due on February 15, 2025.

MEMBERSHIP REPORT

Dudley Ellis gave the membership report. He reported for October 2024 there were 52 new or renewed members. We have 526 members in good standing. Our database contains 1843 contacts. A total of 49 renewal notices sent.

FINANCIAL REPORT

Julie Roney presented the October 2024 bookstore financial report (attachment #2). There was a credit card sale on a day when the bookstore was closed.

BOOKSTORE/BOOK SALE REPORT

Judy Stratton thanked Jean Ruark for the letter of appreciation recently published in The State Journal – "Library Gets By With A Lot Of Help From Friends." As a result, the Friends received a \$100 donation. The Volunteer Luncheon is Friday, December 6th, at noon. The Board approved the menu and payment for the caterer. The next Book Sale is November 19-23 with set-up on the 18th.

NEW BUSINESS

Brevo Purge- Glenn Thomas reported he is attempting to reconcile the Brevo account numbers to the paper records. He will purge any data older than ten years. The account is used primarily for membership notices and book sale information. Brevo is cumbersome to use in some aspects but is easy

for anyone without an IT background to navigate. Mary Lynn Collins reminded the Board members to share our Facebook posts to grow our data base.

End of Year Gifts for Staff – The Board approved purchasing \$50 Kroger gift cards for each PSPL staff member.

LIBRARY NEWS

Jean Ruark, Director, reported the library will be closed Friday, November 15th, for the annual staff development day. The library will also be closed Thursday, December 12th, for a universal power supply upgrade. The Story-by-Story programs are over for this year. Diane Dehoney was promoted to Adult Services Manager. Alex Sandefur, Circulation Manager, has worked to decrease part-time circulation clerk turnover.

NEXT MEETING – The next meeting will be December 9, 2024, at 5 PM in the Community Room and via Zoom upon request.

ADJOURNMENT -The meeting was adjourned at 5:36PM by President Kenner.

Submitted by Charlene VanWinkle, Secretary